

SHIRE OF YORK

1 JOAQUINA STREET, YORK WA 6302
TELEPHONE (08) 9641 2233
FACSIMILIE (08) 9641 2202
WEBSITE www.york.wa.gov.au
EMAIL: records@york.wa.gov.au
Our Ref: O118902, CCP.29
Enquiries: Sharla Fythe



P.O. Box 22, York
Western Australia, 6302

SHIRE OF YORK	
FILE	CCP.29
OFFICER	INITIALS
GORDON	
26 AUG 2014	
1142392	
REFERRED TO COUNCIL	
DATE	INITIALS

5 August 2014

Attention: Jodi Mally
York Pony Club
PO Box 509
YORK WA 6302

Dear Ms Mally,

MEMORANDUM OF UNDERSTANDING - YORK PONY CLUB INC

Please find enclosed template Memorandum of Understanding (MOU) which is necessary for clarification as to the responsibilities for maintenance and other costs associated with the use of Council facilities.

This has become a priority for both Council and the individual sporting group when costs associated with asset management need to be taken into account for the ongoing use of the facility.

Please complete this form within fourteen (14) days of the date of this correspondence and return it to Council offices. Please find pro forma for example of what the Shire is looking for.

If you have any further queries regarding this matter do not hesitate to contact Sharla Fythe at the Council Office on 9641 2233 or email records@york.wa.gov.au.

Yours faithfully,

GORDON TESTER
MANAGER OF HEALTH / BUILDING

MEMORANDUM OF UNDERSTANDING
between
Shire of York and the York Pony Club
Designation of Responsibilities

REPLACEMENT RESPONSIBILITIES					
TASK	SHIRE OF YORK	%	PONY CLUB	%	COMMENTS
Air Conditioning	N/A		100%		
Buildings					
Chattels					
Playground					
Cross Country					
Arenas					
Car Park					
Drainage					
Lights					
Fencing					
Reticulation					
Septic/Sewer					
Retaining Walls					
GENERAL RESPONSIBILITIES					
Cleaning	N/A		100%		
Bar			100%		
Electricity Usage			100%		
Lighting Electricity			100%		
Water			100%		

MAINTENANCE RESPONSIBILITIES					
Air Conditioning			} 100%		
Septic / Sewer					
Reticulation					
Fencing					
Lights					
Buildings					
Playground					
Car Park					
Drainage					
Other.....					
Cross Country	100%		—		Spraying or Grading when required in line with Shire deadlines.
Fire breaks					

Shire of York

Charmaly President
York Pony Club

Date

20/8/14

Date

PO Box 509
YORK WA 6302

Mr Paul Martin
Chief Executive Officer
Shire of York
records@york.wa.gov.au

Dear Mr Martin

The York Pony Club has been in discussions with your Officers, Ms Natasha Brennan and Ms Esmeralda Harmer regarding the renewal of the lease of the Pony Club Grounds to the York Pony Club, which has been ongoing for some time following our request to renew our existing lease submitted earlier this year.

We continue to be deeply concerned regarding the establishment and ongoing costs of the new lease and have expressed our concerns in our meetings.

The York Pony Club was established in 1964 and for a small Club of just 6 families, we have a long history of riders competing at State level. Pony Club is a youth movement and we provide a safe environment for children and youth to ride and learn horsemanship skills. Our cross country course is one of the best in the State for the size and challenging terrain with many riders travelling to compete from all over the State.

Throughout the year, parents and riders fundraise by holding cake stalls, raffles and events to provide coaching and to improve the equipment and safety of our riders and competitors.

The new proposed lease will cause our small Club to suffer financially due to the significant additional costs of establishing the lease, which we have been informed will be approximately \$1,000 in legal fees and transfer of costs associated with the maintenance of the grounds, which we estimate to be \$3,975 annually based on the Shire rates of \$265 per hour x 15 hours.

As part of our previous lease agreement, the Shire has provided ongoing support to our Club by slashing our cross country area and maintaining our fire breaks on an annual basis, which has been a grateful and significant contribution.

We estimate our Club will have to find approximately \$4,975 annually to service this new lease. How can we ask our members to fundraise just to pay for the lease and to explain that we can no longer afford coaches and new safe equipment?

At our most recent meeting with your Officers, it was suggested that we could apply for funding to cover the costs associated with the lease, including the legal fees, lodgement costs and maintenance of the grounds.

Accordingly, we hereby submit a formal application for multi-year funding for a total annual amount of \$4,175 (\$200 per year for the legal costs over 5 years and \$3,975 per year for grounds maintenance) to will cover the additional costs we will directly incur as a result of the new lease.

Yours sincerely

Mrs Amanda Mather
President
York Pony Club

1 December 2017

